

1 SPRINGBROOK  
2 Board Regular Meeting  
3 Minutes

	Date:	11/03/16		Present	Absent
4	President	Bill	Sidwell	x	
5	Vice-President	Steve	Thomason	x	
6	Secretary	John	Brazee	x	
7	Officer	Tiffany	Gooch	x	
8	Officer	Wanda	White	x	

10 Meeting called to order by : **Bill**

11 Opening Prayer by: **Bill**

12 Minutes from last meeting read: **Steve. Copy #1 Enclosed**

13 Motion to approve: **Wanda/Steve**

14 Treasurer's report reviewed: **Pages 1, 2, 3 Copy # 2 Enclosed**

15 Motion to approve: **Steve/Wanda**

16 Old Business **Shed built of Property line**

**Motion to write letter of Violation of Covenant/Bylaws :**

**Tiffany/Wanda: Approved**

**John; So Ordered So Done**

**Building Permit Approved by consensus**

**Copy # 3 Enclosed**

17 New Business Rules of the road, how to conduct ourselves as Board members (5 min per item)

**Previously approved Copy # 4 Enclosed**

Trees needing removal (Pines and those hanging over the road throughout

Springbrook) (Is there any cost?)

**10 pine trees need to be removed from levy**

**Motion for Bill to get Bids ASAP. Bill & Steve to award best Bid ASAP**

**Tiffany/Wanda: Approved**

**Bill; So ordered So Done**

Lake Committee, Chair (Charge) (Filter to clean swim and Boat Landing areas)

**President appointed Committee; Per names nominated at Annual Meeting**

**No Charge to the committee at this time.**

Tractor purchase and use (only the Authorized can use the new tractor)

(Just being qualified is not reason enough for permission)

**Motion To Accept Bid from bids received**

Motion to approve: **Wanda/Steve**

**Consensus that an "List of Authorized Trained Operators" be made**

**Motion that the tractor is to be used Steve/Wanda**

**only on Springbrook's Common Grounds**

Draft Board Job descriptions

**Motion to accept: John/Wanda Copy # 5 Enclosed**

Budget FY 2017 (Prepared and ready for approval?)

**Motion to accept: Steve/Tiffany Copy # 6 Enclosed**

HOA Action items for FY 2017

**Accepted as is with future discussions: Tiffany/Steve**

**Copy # 7 Enclosed**

Annual Assessments Paperwork, Distribution, need to be done and mailed by

Mid December **Referred to President & Secretary**

Bookkeeper transition, Audit and etc. (See PowerPoint for Audit Committee)

**Referred to Secretary Tracy Fielder Resignation Copy # 8 Enclosed**

Proxy law and proxy form, to amend covenants.

**Referred to President**

Get new Lawyer (Cost?)

**Referred to President**

Website update (User Friendly)

**Cindy Ross Paid for her work on the Website**

47 Get additional keys for office/shop made for Board members(Cost?) (Collect all old keys and locks for possible future use somewhere)

**Referred to President**

48 **Added to Agenda**

**Report from Road Safety Committee**

**Map of areas that need Repair Copy # 9 Enclosed**

**Motion To be presented to County Road Commissioner**

**Passed and signed by Entire Board**

**Added to Agenda**

**Motion to: Transition of all accounts to new officers**

**Added to Agenda**

**Authorized Officers assigned to sign checks**

**Checks for \$250.00 or more must have two (2) Authorized Signatures**

**Valid Receipt must be presented for each Check**

**Motion to accept Wanda/Tiffany**

49 **Discussed:**

**Wanda will store left-over Halloween Candy for use at future events**

**Steve and Bill will store left-over Meat for use at future events**

**Steve reported: Tax Report for 2016 Complete and submitted**

**Business Cards for all officers**

50 Next Meeting: 12/1/2016

51 Being no further business, meeting adjourned at:

52 Motion: **Tiffany/Wanda**

53 Respectfully Submitted: \_\_\_\_\_

54 **Bill Sidwell**

55 Secretary: \_\_\_\_\_

56 **John Brazee**