

**SPRINGBROOK HOA BOARD MEETING MINUTES**

**DATE:** 10-10-2022 Present Absent

**PRESIDENT/TREASURER:** Opie Dodrill X

**V PRESIDENT:** Myke May X

**SECRETARY:** Cindy Stockdale X

**OFFICER:** Eddy Holloway X

**Meeting called to order by:** Opie **6:10 PM**

**Open in prayer:** Opie

**Minutes from last meeting:** Reviewed/approved as amended; motion - Eddy; 2nd - Myke; approved unanimous

**Financials:** Reviewed/approved; motion - Cindy; 2nd - Eddy; approved unanimous

**Assessment Update:** ~37 past due (special assessments); total outstanding amounts - 37 (less than \$150); 40 (greater than \$250)

**OLD BUSINESS (SEPTEMBER)**

1. Bank CD's Opie made motion to **remove** John Brazee and Cory Wingo as signatures on CD; second - Myke; approved unanimous

Opie made motion to **add** Opie Dodrill and Eddy Holloway as signatures on CD, second - Eddy, approved unanimous

Matures January 2023  
Still working on it; having trouble getting workers and finding time

**NEW BUSINESS (OCTOBER)**

1. Mowing update Maybe needs it one more time

2. Delinquent invoices Reviewed (see numbers above)

3. Vote on bookkeeper Gail Honey - seeking contract for the following:  
-sign non-disclosure statement

-keep all records on Quickbooks for community  
-print assessment invoices (yearly and special)

- print paid receipts to be mailed to members
  - provide updated list on 1st of each month of all members in good standing
  - provide profit/loss statement for annual meeting
  - work with community CPA to file taxes
  - keep record of all invoices
  - \$600/1st month; \$300/month afterwards
  - contract period 10/1/2022-10/1/2024
  - office supplies as needed to complete contract to be furnished by SPOA
  - motion to hire Gail Honey for responsibilities as laid out in document made by Opie, 2nd by Myke, approved unanimous
4. Porta potty
- Currently paying \$22.75/week plus fuel surcharge
  - Every 2 weeks will be \$18.75/week plus fuel surcharge
  - Cindy to call and change service to every 2 weeks
5. Project list
- Springbrook boat dock
  - Fence at top of hill by office
  - Burn brush pile by Blair boat ramp
  - Fix culvert at Blair boat ramp
  - Get rid of 1 picnic table by office and move remaining 2 to better location
  - Improve Law Rd entrance - add bricks to raise flower bed
  - Promote/revitalize neighborhood committees
  - Repair of railroad ties at beach area
  - Rent heaters
  - Provide popcorn, coffee, hot chocolate
  - Sound system, tables, chairs - Opie to get from church
6. Annual Meeting
- Proxy votes - received ~8-9 requests for proxies, mailed out approvals but have not received any actual proxies back; have to be **received by board no later than Friday, October 14th**
  - Time to discuss motions made at meeting will be 10 minutes/motion, 2 minutes/per/motion
  - Process for motions: Must write motion on notecard, stand up to be recognized and go to microphone; read motion and give card to board member, someone must 2nd the motion; discussion will begin after 2nd; board member will write notes on card

Additional Items:

Eddy to get two stamps with SPOA address for use on envelopes  
 Construction form violation was created, signed and to be delivered to individual on Tuesday, 10-11-22

Construction request approvals

Done

Motion to adjourn made by Eddy; seconded by Myke, approved unanimous - 9:56PM

Next Meeting

11/8/2022

Respectfully submitted by:

Opie Dodrill, President

Cindy Stockdale, Secretary